

GARDEN AND RIDGEWAYS RESIDENTS' ASSOCIATION
GARRA

P.O. Box 64526
Mobil Plaza
Nairobi 00620
10th April, 2024

Dear GARRA Member,

You are hereby notified that the Annual General Meeting of the Garden and Ridgeways Residents' Association will take place in the Country Room at Windsor Hotel and Country Club, on Saturday 4th May, 2024 commencing at 11am.

MaryAnne Wariithi, our Chairperson, is inviting paid up members of GARRA, to stay after the meeting for a lunch at Windsor. Lunch costs will be covered by GARRA, but drinks will be available for members at their own cost. As it is a meal, we need to know precise numbers of people staying for lunch, so please confirm with Michael before 6pm Wednesday 1st May, on WhatsApp 0727117646

Any issues/motions which you wish to bring to the Annual General Meeting should be sent in writing /email to the Hon. Secretary, seven days before the event, that is, before Saturday 28th April, 2024. quest.jackie@yahoo.co.uk

Nominations for positions on the committee should be proposed and seconded by members and the nomination should be signed by the nominee.

Please find attached to this email, a copy of the Minutes of last year's A.G.M. and the Accounts

I look forward to seeing many people at the A.G.M.

Yours sincerely,

Jackie Guest Kinuthia
(Honorary Secretary)

AGENDA

Confirmation of quorum

Welcome

Minutes of the Last AGM

Matters Arising

Chairman's Report

Treasurer's Report

Auditor's Report

Matters Arising

Any Motions brought by members

Election of New Office Bearers

Hand over to new committee and introduction

Any Other Business