

GARDEN AND RIDGEWAYS RESIDENTS' ASSOCIATION GARRA

P.O. Box 64526

Mobil Plaza

Nairobi 00620

10th April, 2024

Dear GARRA Member,

You are hereby notified that the Annual General Meeting of the Garden and Ridgeways Residents' Association will take place in the Country Room at Windsor Hotel and Country Club, on Saturday 29TH June, 2024 commencing at 11am.

MaryAnn Wariithi, our Chairperson, is inviting paid up members of GARRA, to stay after the meeting for a lunch at Windsor. Lunch costs will be covered by GARRA, but drinks will be available for members at their own cost. As it is a meal, we need to know precise numbers of people staying for lunch, so please confirm with Michael before 6pm Wednesday 26th June, on WhatsApp 0727117646 Any issues/motions which you wish to bring to the Annual General Meeting should be sent in writing /email to the Hon. Secretary, seven days before the event, that is, before Saturday 28th April, 2024. guest.jackie@yahoo.co.uk

Nominations for positions on the committee should be proposed and seconded by members and the nomination should be signed by the nominee.

I look forward to seeing many people at the A.G.M.

Yours sincerely,

Jackie Guest Kinuthia

(Honorary Secretary)

AGENDA

Confirmation of quorum

Welcome

Minutes of the Last AGM

Matters Arising

Chairman's Report

Treasurer's Report

Auditor's Report

Matters Arising

Any Motions brought by members

Election of New Office Bearers

Hand over to new committee and introduction

Any Other Business