



## EVENT TEAM ROLES & EXPECTATIONS

In alignment with the JCI mission of providing leadership development opportunities that empower young people to create positive change, the North American Academy is designed to be a developmental experience for both the attendees and the event team.

Event team receive benefits of travel/lodging financial assistance and the onboarding/development trainings that goes along with putting on an event like Academy. In addition to delivering in the areas listed below, all team members are expected to attend development and onboarding sessions leading up to Academy, complete any assignments between sessions, and approach the experience with a professional and learning mindset.

### ● HEAD TRAINER

The Head Trainer is a highly skilled professional with a passion for creating impactful learning experiences. They are responsible for designing and executing a comprehensive training program that incorporates various modalities to cater to the diverse needs of Academy participants, bringing years of national and international training experience with them. With a deep understanding of adult learning principles, the lead trainer ensures that the Academy training experience is engaging, interactive, and empowering.

Skills desired and developed include: Adult learning principles, design thinking, facilitation and public/keynote speaking, event oversight, team management, training and onboarding team members

### ● INDOOR/SESSION TRAINER

The JCI USA North American Academy session trainer is a key team member responsible for designing and delivering individual development sessions that align with the goals and objectives set forth by the Head Trainer. This person has a strong understanding of adult learning principles and is skilled at creating engaging and interactive learning experiences. The session trainer is a critical component of the Academy's success, helping to equip members with the tools and knowledge needed to become effective leaders in their communities.

Skills desired and developed include: Flexibility and adapting to a dynamic environment, Public speaking, group facilitation, presentation/public speaking, background expertise in topics as identified by Head Trainer

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### ● OUTDOOR/GROUP LEADER

Group Leaders are individuals with strong interpersonal skills who are passionate about leadership development and empowering others to achieve their full potential. They have been through a JCI Academy and are skilled at facilitating group discussions and activities that foster growth and learning. Above all, they are committed to serving as a positive role model and mentor to their fellow academy participants.

Skills desired and developed include: Flexibility and adapting to a dynamic environment, professionalism, observing and responding to attendee emotions, coaching through debriefing, ability to stay neutral, other duties as assigned.

### ● COC TEAM

Event logistics team members are detail-oriented and organized individuals who thrive in a fluid environment. They are responsible for coordinating all aspects of event planning and execution, including hotel, activity, supply, scheduling and activity logistics. They work closely with the event leadership team to ensure that all logistics are in place to create a seamless and enjoyable experience for academy participants. Above all, they are committed to ensuring that the event runs smoothly and that participants have a positive and memorable experience.

Skills desired and developed include: Flexibility and adapting to a dynamic environment, event logistics and planning, event hospitality and experience building and execution, other duties as assigned.

