

Amendments to the Bylaws to be Considered by the Membership During the 2025 Annual Conference at the University of Rhode Island

The Board of Directors presents the following amendments to the bylaws and petitions a standing member to move for the approval of all amendments in a single vote unless the membership decides otherwise.

FIRST AMENDMENT:

A new Section will be added under Article I – Members

Section 1-A:

Any member of IALS may propose a tenured life member who meets the criteria specified in Article I, Section 1. The proposing member will submit a letter to the Executive Director, who will bring the name(s) to the Board for approval. The Board will approve each nomination with a simple majority of those voting. Appropriate recognition of granting life membership status for each individual approved will take place at the next Annual Conference. The new life member will begin to receive the benefits of life membership on the day of the approval vote.

SECOND AMENDMENT:

The phrase “a Secretary,” will be added to the introductory paragraph under Article II to be consistent with Article IV, Section 1.

Article II – Board of Directors

The Board of Directors shall be constituted by a President, a President-Elect, an Immediate Past-President, a Secretary, and up to nine directors. Board Members shall perform the duties prescribed by these bylaws and by the parliamentary authority prescribed in Article VII. All members of the Board of Directors must be teachers, administrators, faculty, or staff of a member laboratory school or its affiliated university or college. All members will hold office until their term is over or a successor is elected. Board members who retire or cease their functions may remain on the board if they have evidence of continuous engagement with their former or other lab schools.

THIRD AMENDMENT:

A new section is added under Article III.

ARTICLE III - Meetings

Section 2: The Summer Board Meeting will be held annually at a time and place designated by the Board.

FOURTH AMENDMENT:

Section 2 of Article IV is amended to expand the definition of responsibilities and exclude a sentence at the end that was added as a new section in the amendment above.

Article IV – Duties and Responsibilities of the Board of Directors

Section 2: The Board of Directors shall exercise general supervision in all matters, make final determinations regarding the affairs of the Association, and approve norms, directives, or guidelines in support of the primary supervisory duties.

FIFTH AMENDMENT:

Section 3 of Article IV is amended to add the word “Summer” to Board Meeting and change the order of business.

Section 3: Meetings of the Board of Directors Unless otherwise ordered by the Board, a “face-to-face” meeting of the Board of Directors shall be held before the Annual Conference of the Association, immediately following the Annual Conference, and during the Summer Board Meeting.

- a. The budget shall be the first order of business at the Board meeting at least two months preceding the annual conference.
 - i. The recommendation for the next fiscal year’s budget will be considered for approval by the membership during the business meeting at the Annual Conference. The proposed budget will be shared with the membership at least 30 days before the Annual Conference.
 - ii. The Finance Committee will audit the current fiscal year budget before the Summer Board Meeting.
- b. The first order of business at the Summer Board Meeting will be the evaluation of the appointment of the Executive Director, Secretary, and other positions as warranted.
 - i. Any Board member considered for appointment to a position shall not attend the portion of the meeting discussing their appointment.
 - ii. The Board will conduct a formal evaluation to decide if the Executive Director will be appointed for another year. This process will be repeated each year during the Summer Board Meeting. Any person considered for an appointment to the Executive Director position shall not attend the portion of the meeting discussing their appointment.
 - iii. Appointment decisions shall be shared immediately.

SIXTH AMENDMENT:

Eliminate the last sentence to avoid repetition.

Section 4: Appointment of the Board of Directors

The Board of Directors shall appoint an Executive Director, a Secretary, a Journal Editor(s), and other positions as warranted. Appointment to any of these positions requires a simple majority of the Board of Directors and shall be guided by Article IV, Section 3b.

SEVENTH AMENDMENT:

Add a fifth responsibility for coherence with other sections of the bylaws.

C. The Secretary shall:

1. Record the minutes of all meetings.
2. Present the minutes to the Board for discussion and revision (if necessary).
3. Upon approval of the minutes of meetings, ensure that each current member receives a copy of said minutes (except those minutes pertaining to appointments or minutes of executive sessions).
4. Archive the documents of IALS for future reference.
5. Chair the Nominations Committee.

EIGHTH AMENDMENT:

Eliminate the word STANDING from the title and Section 1, and transfer the last part of Section 5, letter A, into DEFINITIONS under Article I.

ARTICLE V – COMMITTEES

Section 1: Appointment of Committees

The Board of Directors shall appoint Committees at the meeting following the annual conference or as otherwise specified. Special committees may be appointed from time to time to carry on the work of the association. Each standing Committee shall elect a chair. The chair shall be a member of the IALS Board of Directors. Other members, as specified, may be appointed from the board or the membership at large.

NINTH AMENDMENT:

Create four regional Commissions under the Membership Committee, Section 5, Letter. Section 5: Composition and Duties of Standing Committees

A. Membership

The Membership Committee shall comprise four regional Commissions: North America, South America and Africa, Asia, and Europe. Four Board members appointed by the Board will chair each commission. The Board may appoint more than one Director if needed. Each Director will establish a working group that includes members-at-large from the regional commission. They will draft an annual plan that includes membership efforts and programming that adapts to each region's idiosyncrasies and time zones.

The Executive Director will meet regularly with the chairs of each commission to follow up on the annual plan and inform the Board of Directors of its progress.

TENTH AMENDMENT:

Eliminate letter g from the responsibilities of the Nominations Committee under Article V, Section 5. Add this responsibility under the same article, Section 5, letter F, number 2.

2. Mary Jane Taylor Distinguished Service Award – This award will be given to an IALS member who has shown exceptional service and exemplary leadership qualities to the Association. Someone who gives unselfishly of their time in undertaking initiatives for the betterment of the Association. The chairs of each Regional Commission or members-at-large shall nominate candidates for the MaryJane Taylor Distinguished Service Award. The Grants and Awards will select the recipients of this award according to Article V, Section 5, letter F.