

IPAC AGM Information Package

IPAC AGM

Friday July 7, 2023 - 1:30-2:30 PM CDT

University of Manitoba - Theatre Room - Apotex 050

744 Bannatyne Ave, Winnipeg MB

I. Agenda

1. Welcome from the President and Chair (Dr. Mandy Buss)
2. Call to Order and Determination of Quorum
3. Review and Approval of AGM Agenda
4. Appointment of Secretary
5. Board of Directors Introductions
6. Approval of previous Annual General Meeting Minutes
7. President's Report
8. Financial Report
9. Proposed Bylaw Amendment (see below)
10. Elections Process and 2023 Elections (see below)
11. Varia
12. Closing Remarks (Drs. Mandy Buss and Mike Dumont)

II. Proposed Bylaw Amendment

We understand that identity is multifaceted, dynamic and is influenced by historical and contemporary colonial forces. As an Indigenous organization we aim to respect, honour, and value the voices and experiences of the diverse group of First Nations, Inuit, and Métis physicians, residents and students that we represent. As such, the current IPAC Board of Directors is putting forth the following bylaw amendment for approval - in regards to Indigenous identity verification.

Current Bylaw
<p>7.02 Qualifications: No person shall be qualified for election as a Director if they are less than 18 years of age; if they are not an individual, if they have the status of bankrupt, or if they have been declared incapable in any court. In order to qualify for election as a Director, an individual must have been a member in good standing of the Association for at least the full calendar year preceding the meeting at which they stand for election. At the time of their respective elections, the Student Director must be a member of the Student Class, the Resident Director must be a member of the Resident Class, and the Physician Directors must be members of the Physician Class.</p>
Suggested Bylaw Amendment
<p>7.02 Qualifications: No person shall be qualified for election as a Director if they are less than 18 years of age; if they are not an individual, if they have the status of bankrupt, or if they have been declared incapable in any court. In order to qualify for election as a Director, an individual must have been a member in good standing of the Association for at least the full calendar year preceding the meeting at which they stand for election. At the time of their respective elections, the Student Director must be a member of the Student Class, the Resident Director must be a member of the Resident Class, and the Physician Directors must be members of the Physician Class.</p> <p>Although general membership of IPAC can self-identify, In order to be eligible to serve as a member of the Board of Directors, all candidates are required to provide the following within 28 days of being elected:</p> <ol style="list-style-type: none">1. Write a personal letter that informs the IPAC Board about your background, your involvement with, and contribution to your Indigenous community. This letter should include:<ul style="list-style-type: none">● Details about your cultural and personal background● How you are involved with your Indigenous community (eg. First Nation, Treaty community or organizational affiliation that supports Indigenous people and communities, such as a Friendship Centre)

- Examples of how you are culturally connected to your Indigenous community (eg. advocacy, activities, ceremonies, celebrations, traditions, language, etc.) or how you have been disconnected from your community/culture and how it has impacted you; **AND**

2. A copy of one of the following:

- a) Indian Status Card
- b) Nunavut Tunngavik Incorporated (NTI) card/number
- c) Inuvialuit Regional Corporation card or acknowledgement of recognition letter
- d) A recognized Métis Nation Card; or
- e) A letter from your First Nations Band or Nation; a Treaty, Tribal, or Traditional Council; or a Métis settlement or organization confirming your ancestry and community connection **AND** a genealogy chart (not including online family tree builders such as 23andme, Ancestry.com, or private DNA company reports).

This information is subject to verification by a **minimum** of two (2) Directors of the Board.

If an elected candidate is not verified they will not be eligible to serve as a member of the Board of Directors.

III. 2023 IPAC Board of Directors Elections

A. The IPAC Board of Directors

IPAC Board Composition

1. Physicians Directors (5)
2. Resident Director (1)
3. Student Director (1)

IPAC Executive Composition

After the election, the board meets and comes to a consensus on who will fill the following roles. These roles are filled by physician directors. There is no minimum or maximum number of years that a physician director can be in a role, but good practice is 2-3 years, allowing for mentorship and succession.

1. President
2. Vice President
3. Treasurer
4. Secretary

Current IPAC Board of Directors

POSITION	INCUMBENT	TERM EXPIRES	ELECTED
President	Dr. Mandy Buss	2023	August 8, 2020
Vice President	Dr. Mike Dumont	2024	August 21, 2021
Treasurer	Dr. Rebekah Eatmon	2025	July 13, 2022
Secretary	Dr. Alexa Lesperance	2025	July 13, 2022
Physician Director	Dr. Ojstoh Horn	2025	July 13, 2022
Resident Director	Dr. Randi George	2023	July 13, 2022
Student Director	Laney Beaulieu	2023	July 13, 2022

Board of Director Seats Up for Election in 2003

1. Physician Director (1)
2. Resident Director (1)
3. Student Director (1)

B. Information for Nominees

Qualifications of All Board Members

No person shall be qualified for election as a Director if they are less than 18 years of age; if they are not an individual, if they have the status of bankrupt, or if they have been declared incapable in any court. In order to qualify for election as a Director, an individual must have been a member in good standing of the Association for at least the full calendar year preceding the meeting at which they stand for election. At the time of their respective elections, the Student Director must be a member of the Student Class, the Resident Director must be a member of the Resident Class, and the Physician Directors must be members of the Physician Class.

If the proposed bylaw amendment is approved, all board members will be required to verify their indigenous identity as outlined in Bylaw 7.02 within 28 days of being elected.

Responsibilities of All Board Members

1. Monthly board meetings. These virtual meetings are currently the last Wednesday of each month 7:00-8:00pm CDT. There are no board meetings in December or August.
2. Onboarding (2-4 hours at a mutually agreed upon time)
3. Annual IPAC Mentorship Gathering and AGM (July or August at a medical school in Canada)
4. Annual Board and Staff Development Retreat (January or February)
5. Representing IPAC on at least one external committee or working group
6. Communication and tasks between meetings (1-4 hours/month)

Terms of Office

Physician Director - The term of office for all Physician Directors shall be three (3) years, with limitation of no more than two (2) consecutive terms.

Resident Director - The term of office for the Resident Director shall be one year, with no limitation of consecutive terms.

Student Director - The term of office for the Student Director shall be one year, with no limitation of consecutive terms.

Nomination Process

1. Both the nomination of others and self-nominations are accepted.
2. When nominations are being made by others, the nominee must accept the nomination in order to be included in the elections process.
3. Nominations can be made prior to the meeting by email info@ipac-amac.ca or on the floor during the IPAC AGM.
4. Nominees should be prepared to speak for up to five minutes at the IPAC AGM about why they want to serve on the IPAC board.

The Election Process

1. The election takes place at the IPAC AGM.
2. The Elections Officer will ask for the nominations and ensure that the nominations are accepted.
3. By position, each nominee will be invited to speak to the membership about why they would like to be elected to the IPAC Board. The Elections Officer will facilitate the voting process and announce the successful nominees.
4. The 2023-24 Board will meet during the IPAC Annual Mentorship Gathering to discuss and define executive roles.