

Minnesota Association of Public Accountants Payroll Year End Compliance: W-2's & 1099's

December 11, 2023

11am – 1pm

Webinar

Course Information: We start by covering employer requirements for hiring, record keeping, and posted information, and then move to employee payroll forms (including the I-9). We then move to wage discussions, 941 and 940 deposit and completion requirements, and finish the section with W-2 preparation issues. The second chapter deals with 1099 preparation and compliance issues. This one simple course is all you and your employees need to complete quarterly and annual payroll tax forms.

Course Objective: Upon completion of this course, you will be able to accurately file quarterly, and annual payroll returns, properly issue employee W-2's, including corrected returns when necessary and complete and file 1099's as needed.

Date	December 11, 2023	Credits	2
Time	11am – 1pm	IRS Program No:	Pending
Location	Webinar	Field of Study	Taxes
Speakers	TaxSpeaker	Prerequisites	None
Early Registration	December 4, 2023	Course Level	Basic
Member Fees:	Early - \$135 After 12/4/2023 - \$160	Non-Member Fees:	Early - \$175 After 12/4/2023 - \$200

Attendee Information:

Attendee Name:	Circle One: CPA EA RAP Other (please specify)
Firm Name:	PTIN:
Mailing Address:	
City:	State: Zip:
Email:	Daytime Phone:

Payment Information:

Payment must accompany registration. Registration fee is based upon the date payment is postmarked or received, or the date of online payment. If paying by credit card, all fields are required.

Enclosed is \$_____ in payment of this seminar payable to "MAPA"	
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Please note that the MAPA office cannot accept card payment information transmitted by email due to PCI Compliance standards. Cancellation: The registration fee less a \$30 administrative charge can be refunded up to 10 business days before the seminar. An 80% refund can be obtained with written notice of cancellation between 5 and 10 business days prior to the program. No refund for cancellation less than 5 workdays prior, or for no-shows. Space cannot be guaranteed for walk-in or day-of registrations. Registrations are transferable one time only to another offering except as noted.

Please register early. Mail with Payment to: PO Box 301, Big Lake, MN 55309 • Fax: 763-263-8020 • Phone: 612-366-1983