



Women's Energy Network[®]
BOSTON CHAPTER

2024 BOARD OF DIRECTORS OPEN POSITION

SECRETARY

- Custodian of all WEN BOSTON's minutes and all other non-financial documents and property
- Keep an accurate record of the proceedings of the annual business meeting, any special membership meetings, and all Board meetings, including a record of all votes cast in elections
- Sending weekly calls board meeting agendas, taking minutes, and noting action items
- Holding PO Box and regularly checking, depositing checks as necessary

CHAPTER BOARD OF DIRECTORS NOMINATION FORM

YOUR CONTACT INFORMATION

Name:

Chapter: Boston

Telephone

Email:

I am nominating myself

I am nominating another member

Self-nomination is encouraged and demonstrates your willingness to engage as a WEN leader! Please complete the information below and email this completed Nomination Form by Jan 15th 2024.

If you are nominating another member, please check with that member before submitting this nomination form to ensure the member is willing and available to serve on the Board and understands the Board requirements.

Please submit your completed form to boston@womensenergynetwork.org

The deadline to respond is Jan 15th, 2024.

Please send completed form with resume to boston@womensenergynetwork.org



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CANDIDATE CONTACT INFORMATION (If different)

Name:

Chapter:

Telephone:

Email:

CANDIDATE BACKGROUND

Employer:

Title:

CANDIDATE QUALIFICATIONS

1. How long has the candidate been a member of WEN?
2. Has the candidate previously served in a WEN chapter board or leadership position? *If yes, please list the positions held and years of involvement.*
3. Has the candidate served in other non-profit board or leadership positions? *If yes, please list the organization name(s), position(s) held, and years of involvement.*
4. Please provide a summary of the candidate's qualifications, competencies and skill sets for a board position.

CANDIDATE REFERENCE

Please provide the name, phone, and email address of a reference with whom the candidate has worked within the last year.

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