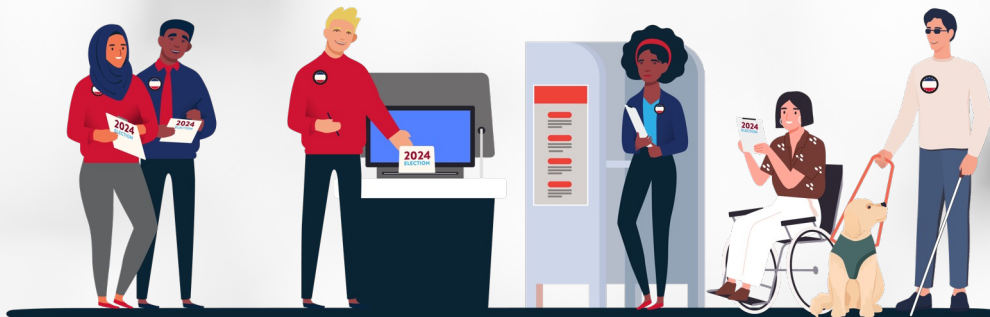# Idaho Annual Elections Conference

January 2024

1

Our Mission

The U.S. Election Assistance Commission helps election officials improve the administration of elections and helps Americans participate in the voting process.

2

About the EAC

Independent, bipartisan Commission established by the Help America Vote Act (HAVA).

Develops guidance to meet HAVA requirements.

Adopts voluntary voting system guidelines, certifies voting systems and accredits testing laboratories.

Serves as a national clearinghouse of information on election administration.

Distributes, administers, and audits the use of HAVA funds.

Maintains the National Mail Voter Registration Form.

ELECTION ADMINISTRATORS

VOTERS

3

Leadership

Christy McCormick
CHAIRWOMAN

Benjamin Hovland
VICE CHAIR

Donald Palmer
COMMISSIONER

Thomas Hicks
COMMISSIONER

4

EAC Advisory Boards – Idaho Representation

Standards Board

- Daniel Lee, Voting Systems Specialist, Boise
- Patty Weeks, County Clerk, Lewiston

Local Leadership Council

- Lon Colton, County Clerk, Oneida County

To learn more about the **LLC**, please contact **Steve Daitch** at **sdaitch@eac.gov**.

5

HAVA Election Security Funds

- Idaho was allocated **$1 million** in the Consolidated Appropriations Act of 2023.

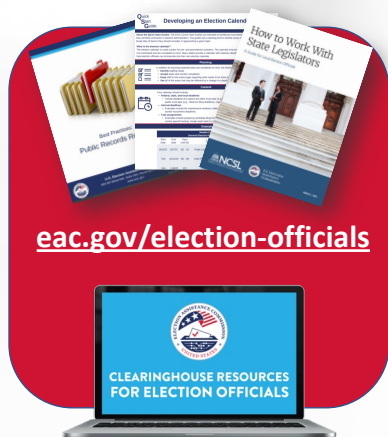- As of March 2023, Idaho has received about **$8.9 million** since FY18 and has spent **57%** of those funds.

6

EAC Clearinghouse Resources

7

Clearinghouse Resources for Election Officials
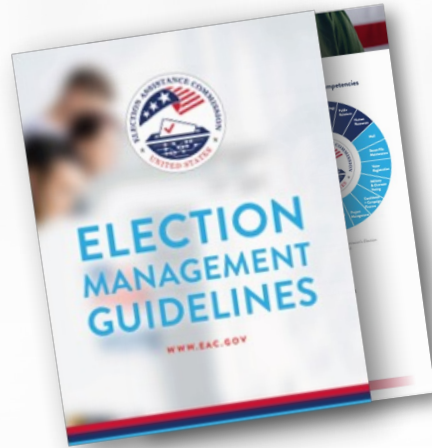
eac.gov/election-officials

- Training
- Results, Canvass, and Certification
- Voter Information and Communications
- Accessibility
- Audits
- Election Security

8

Election Management Guidelines

- Training resource
- For new and experienced election officials
- Relevant regardless of jurisdiction size or resources

9

Quick Start Guides

Quick Start Guide

Conducting a Recount

Helping America **Vote**

✦ **Examples**

HAND RECOUNT: During the recount, three or four-person teams receive ballots. For each ballot, one team member reads aloud the name of the candidate receiving the vote. Another team member records the vote on a tally sheet. The third and fourth members verify both of the other team members' work. When an entire bundle of ballots is recounted, the totals from the tally sheet are recorded on a batch sheet and attached to the bundle of voted ballots. To ensure accuracy, team members may switch roles and count each bundle of ballots twice before attaching the batch sheet to the ballots.

ELECTRONIC RECOUNT: Before starting the recount, conduct a logic and accuracy test to ensure the tabulation equipment is functioning properly. Working in teams of two, rescan optical scan ballots or reload memory cards and balance the returns in the same manner as the official results. For example, for ballots cast at polling places, recount the ballots and balance to the end-of-day report from the corresponding precinct scanner or DRE. Central count ballots should be recounted in the original batches with the recounted results compared to the given batch's returns. After each central count batch or polling locations' ballots are tabulated and balanced, aggregate the results until all ballots are recounted.

Categories:
- Planning and Outreach
- Election Preparation
- Early and By Mail Voting
- Election Day and Post-Election Processes

10

Election Official Security Resources

- How to Report a Threat
- Defining Common Threats and Harassment
- Self Care and Mental Health Resources
- Cybersecurity Best Practices and Training

11

60-Second Security Series – Physical Security Checklists

EAC's 60-Second Security Series is a series of checklists with information about securing different elections assets and processes, including:
- Personal Security
- Building Access
- Deploying Assets

12

EAC Toolkits

- Best Practices: FAQs for Election Officials

- Communications 101 Guide and Toolkit

- AI Toolkit

- Using Google Maps to Display Election Information

eac.gov/toolkits

13

VVSG Migration Communications

EAC Resources on VVSG Migration to Share with Voters

- Secure Elections Toolkit
- EAC Testing and Certification Factsheet

What does EAC certification mean?

An EAC certified voting system has been tested by a federally accredited test laboratory and has successfully met the requirements of the VVSG and any other claims made by the voting system manufacturer.

CERTIFIED

View the **EAC's Voting Equipment FAQs** for more information

14

COOP Plan Guidance & Template

COOP Guidance Document

Vital Records
This section lists vital records that have been identified as necessary to support your Agency's essential functions.
Vital records consist of information resources (e.g., paperwork, computer files) essential to the conduct of business.

[Add or delete rows as needed to the table below]

Vital Record	Essential Function Record Supports	Record Type [Paper/ Electronic]	Backup/Alternative Location(s)
CSV file with data to populate official website	• Election night reporting • Continued updating of election results • Final certification of the election	Electronic	Data on encrypted USB flash drive Printed paper copy of results (PDF) Data on election office's vote tabulation system
Printed paper copy (PDF)	• Election night reporting • Continued updating of election results • Final certification of the election	Paper	Data on encrypted USB flash drive Data on election office's vote tabulation system

- A **Continuity of Operations Plan (COOP)** describes the agency's processes to recover from an incident/disaster.

- EAC template helps election officials create or revise their COOPs.

- Includes editable Word document and PDF.
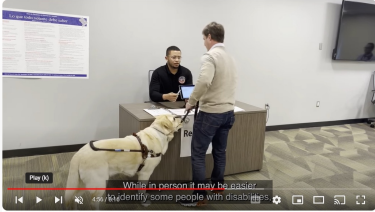
15

Accessibility Resources

- Best Practices Guides on:
  - Accessible Voter Registration
  - Accessible In-Person Voting
  - Accessibility for Voting By Mail
- Quick Start Guide: Ballot Drop Boxes
- Language Access

16

Accessible Elections Video Training Series

Available on EAC's YouTube Channel

Lessons on:

• Physical Considerations in the Polling Place

• Understanding Disability

• Interacting with People with Disabilities

• Assistive Technology

• Website, Social Media, and Digital Accessibility

• Accessible Voter-Related Videos and Forums

17

2023 Clearinghouse Awards

The Clearie Awards celebrate innovation and best practices in election administration across the country.

Submission period will be open in January 16, 2024

eac.gov/clearies

18

2024 Poll Worker Recruitment Days

JANUARY 30, 2024

We want YOU to be a poll worker! Counties across Idaho need your help to successfully conduct elections. On this National Poll Worker...

NATIONAL POLL WORKER
RECRUITMENT DAY

AUGUST 1, 2024

19

EAC Testing and Certification

20

The EAC's Work To Secure Elections

The EAC is tasked with testing and certifying election equipment.

The EAC accredits independent test laboratories and facilities where equipment can be analyzed and stress tested, ensuring that the hardware and software are up to spec and performing securely and as intended.

Once a software and system completes and passes the testing process, they receive an EAC certification.

21

Policies and Procedures

- Testing and Certification Program Manual
  - Procedures for manufacturers on operations and administrative requirements for the testing and certification of voting systems

- Voting System Test Lab Manual
  - Provides the procedural requirements of the EAC's accredited labs
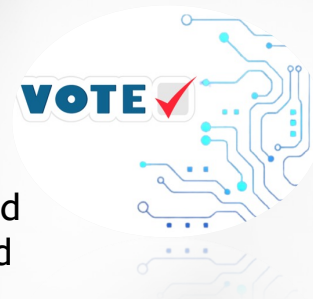
22

Manufacturer Registration

- Manufacturers are required to register with the EAC

- Manufacturers must apply and provide information
- Currently 10
  - 6 that actively submit

23

Voting System Test Lab Accreditation
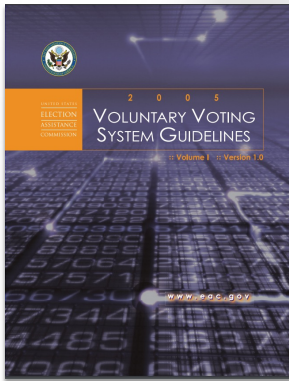

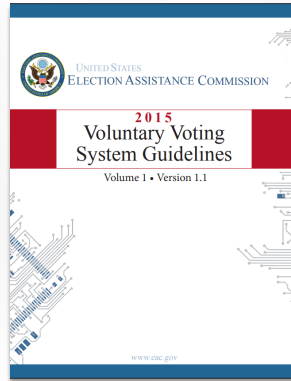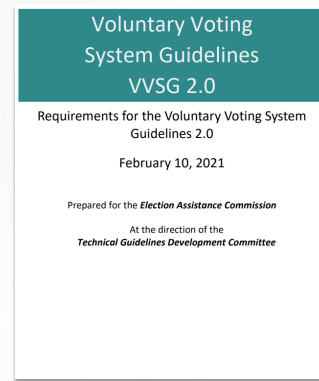ISO 17025 → NIST HB 150-22 → EAC Program Policy

24

What Do We Test To?

VVSG 1.0
2005

VVSG 1.1
2015

VVSG 2.0
2021

25

VVSG 2.0

In 2021, the EAC updated voluntary standards for voting systems to lay the groundwork for 21st century voting systems that will significantly improve cybersecurity, accessibility, and usability requirements.

The EAC is a resource for election officials to help guide them through the VVSG 2.0 migration process – from procurement to implementation.

To help state and local jurisdictions in the transition to VVSG 2.0, the EAC is consistently releasing resources to assist election officials in communicating about the migration of these standards and reassuring the public that our voting systems remain secure and accurate.
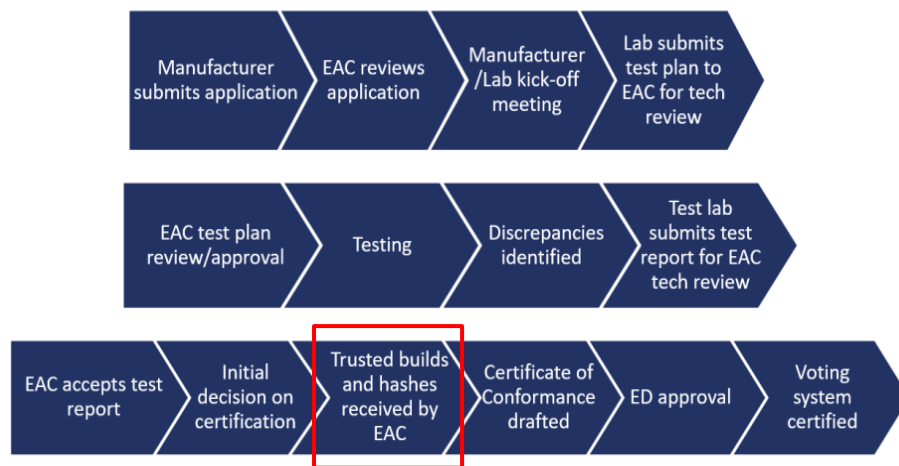
26

VVSG 2.0 Framework

- Principles and Guidelines
  - 15 Principles, 53 Guidelines
- Requirements
  - Nearly 1000 requirements
- Test Assertions
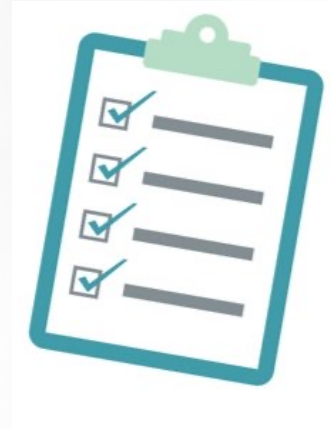
27

Steps in a Test Campaign

28

What Does Certification Mean?

- A systems is compliant with VVSG requirements
  - Recommendation from test lab
  - EAC is the certification body
- Denial of Certification
  - Rarely occurs due to iterative testing process
- Decertification
  - Used only when necessary

29

Field Services Program

For more info:

- Fielded systems configuration
- Manufacturer site audit
- Anomaly reporting
- Product advisory
- *Pre-election* training: regular hash verification
- Portal officials to assistance with other agency departments and partner agencies (grant assistance, cyber security assistance, administrative best practices training)

fieldservices@eac.gov

30
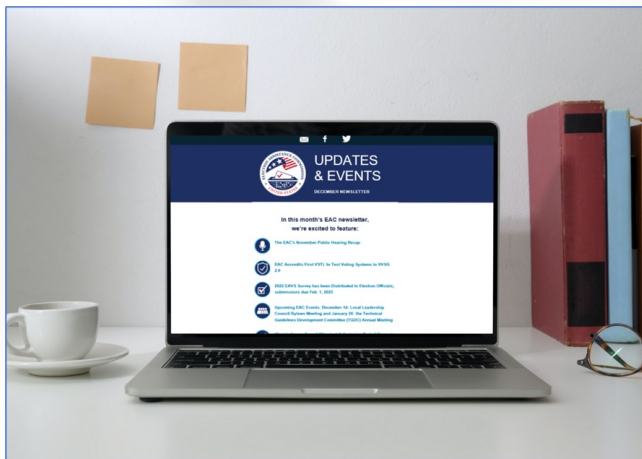
Election Security Video

Available at EAC's YouTube Channel

U.S. Election Assistance Commission | www.eac.gov

31

Learn more about the EAC

32

EAC Monthly Newsletter

Join the list!

www.eac.gov/newsletter

33

Where to Find EAC Information

Email
clearinghouse@eac.gov

YouTube Channel
@U.S. Election Assistance Commission

Facebook
Facebook.com/eacgov1

Instagram
us.eac

X
@EACgov

eac.gov

34

Contact

Thomas Hicks, Commissioner

thicks@eac.gov   @redblue2024

Jonathon Panek, Testing and Certification Director

jpanek@eac.gov

35

Questions?

36