

# CONFERENCE PROTOCOL



Please be **punctual** in your attendance at all talks and groups.



Please wear your **name label badge** at all times, it makes networking much easier!



Please try to make the effort to **introduce yourself** to those delegates you haven't met before.



Dress: **Smart casual**.



Please familiarise yourself with the The Capital Zimbali map to ensure you can find your way around.



## WEDNESDAY



Delegates playing golf to meet at the **hotel reception (C the on Map) at 12.15pm** to be transferred to **Zimbali Country Club (Z on the Map)**.

Head to the **pro shop to check in** and get ready to tee-off at 1.10pm.  
**Please note:** Food and beverages at the halfway house are complimentary for golfers.



We will be having **dinner at 7.00pm at the Stingray Restaurant (S on the Map)** located at The Capital Zimbali Pool.



At the venue, **wines, beers, ciders and soft drinks will be complimentary until 10.00pm** (last orders). After that time, the Conference tab will be closed, and further orders will be **for your account**.

## THURSDAY



Breakfast will be served at **The Copper Restaurant (C on the map)** at The Capital Zimbali on the third floor between 6.30am to 10.30am.



Delegates attending the morning board meetings are to meet at **the Khanya Room (C on the Map)** located on the fourth floor at the allocated times.



Delegates attending the **Advisory Feedback Group Discussion** are to meet at the **Khanya Room (C on the Map) at 2.00pm** on the fourth floor.



Delegates attending the **Tax Group Discussion** are to meet at the **Khanya Room (C on the Map) at 3.45pm** on the fourth floor.



Delegates who have been **allocated times for headshot photos are to meet at the reception slow lounge from 4.30pm** located on the fifth floor



Delegates who would like their **staff headshot photo** renewed are welcome to head to **reception slow lounge** for the photo session **between 6.00pm - 6.30pm** located on the fifth floor. Please note there are limited time slots and will work on a first come first serve basis.

### EVENING



We will be having **dinner at 7.00pm at the Fire Room Restaurant (C on the Map)** at The Capital Zimbali located on the first floor. On arrival, please let the host know that you are part of the Nolands Group, and you will be shown to the **Nolands designated area** on the ground floor.



At the venue, wines, beers, ciders and soft drinks will be **complimentary until 10.00pm** (last orders).



After that time, the Conference tab will be closed, and further orders will be **for your account**.

## FRIDAY



Breakfast will be served at **The Copper Restaurant (C on the map)** at The Capital Zimbali on the third floor between 6.30am to 8.30am.



The Conference will be held at **the King Protea Room** in the Conference Centre located next to the reception area on the fifth floor.

### EVENING



All Delegates to **meet at reception at 6.30pm** to be transferred to the dinner venue.



We will be having pre-drinks from 6.30 - 7.30pm at **the Zimbali Country Club (Z on the map)** located in the Zimbali Estate.



**Please note:** all delegates are to take transfers to and from dinner, **guests are not permitted to walk in the estate.**



We will be having **dinner at 7.30pm** at the **Zimbali Country Club (Z on the map)**.



Transfers back to the hotel will start from **10.00pm and run every 30 minutes until closing time at 12.00am**



At the venue, all alcohol and other local beverages will be **complimentary until 11.00pm** (last orders).



After that time, the Conference tab will be closed, and further orders will be **for your account**.



Don't let the party stop, the **Poison Ivy Bar will be open till 2.00am** located at The Capital Zimbali on the fifth floor. This will be for your own account.

The Power of  
**CONNECTION**  
14th Annual Conference