Agenda for 9th October (Day 1)



7:30 AM To 8:30AM Breakfast @ Hotel Shangri-La (served at B-Café Ground Floor)

Post Breakfast gather at Main Lobby at Ground Floor to board the shuttle & head to ESI office

10:15 AM

Gather for Town Hall event

To

11:30 AM ESI Office opening ceremony followed by office tour in batches

11:30 AM

To 1:00 PM **ELT Update & other Sessions**

1:00 PM

To 2:00 PM Lunch Break (same floor of Town Hall)

2:00 PM To

Sessions to continue (3:15 PM to 3:45 PM Coffee Break)

6:00 PM

6:00 PM To

9:30 PM

Head towards 'URU' Brew Pub for ESI Get together & Dinner & later drop off to Shangri-La (9:30 PM Pick up from URU)

Agenda for 10th October (Day 2)



7:30 AM Breakfast @ Hotel Shangri-La (served at B-Café Ground Floor)
8:30AM Registration at Grand Ball Room — Pre function area (1st Floor)

8:30 AM
To
Session at Grand Ball Room — 1st Floor
10:15 AM

To Coffee Break & Network @ Pre Function area of GBR — 1st Floor

To
Sessions to continue @ Grand Ball Room — 1st Floor
12:30 PM

To Lunch Break @ Pre Function Area — 1st Floor

1:45 PM To 3:15 PM

Sessions to continue @ Grand Ball Room – 1st Floor

Agenda for 10th October contd..



3:15 PM Short Coffee Break – Pre function area – 1st floor To 3:30 PM 3:30 PM Sessions to continue at Grand Ball Room – 1st Floor To 5:30 PM 5:30 PM Free Time/Networking/Relax To 7:00 PM 7:00 PM Gala Dinner @ B Café – Ground floor (look for your table number before seating) Tο 9:00 PM End of Day 1 9:15 PM

Any changes in the above schedule either shall be communicated via email or announced at the event.

Agenda for 11th October (Day 3)



7:30 AM To 8:30AM

Breakfast @ B – Café restaurant, Ground Floor

8:45 AM To 10:45 AM

Session at Grand Ball Room – 1st Floor

10:45 AM To 11:00 AM

Coffee Break & Network @ Pre Function area of GBR – 1st Floor

11:00 AM Sessions to continue @ Grand Ball Room — 1st floor

Break out sessions @ Pennar/Krishna/Kabini - 2nd floor)

12:30 PM To

Lunch Break @ Pre Function Area of respective halls

1:45PM

1:45 PM

Sessions to continue @ Grand Ball Room

Breakout sessions @ Pennar/Krishna- 2nd floor

3:30 PM

Agenda for 11th October contd..



3:30 PM Short Coffee Break – Pre function area of respective floors To 3:45 PM Sessions to continue at Grand Ball Room – 1st Floor 3:45 PM Breakout sessions @ Pennar/Krishna- 2nd floor 5:30 PM 5:30 PM Free Time/Networking/Relax To 6:15 PM 6:15 PM Team Engagement Activity @ Grand Ball Room – 1st Floor To 7:15 PM 7:15 PM Dinner @ Grand Ball room Pre function area – 1st Floor To

Any changes in the above schedule either shall be communicated via email or announced at the event.

8:45 PM

Agenda for 12th October (Day 4)



7:30 AM To 8:30AM

Breakfast @ Hotel Shangri-La (served at B-Café Ground Floor)

Please check out from rooms and hand over key at the hotel reception

8:45 AM

Session at Grand Ball Room – 1st Floor

10:45 AM Breakout sessions @ Pennar & Krishna- 2nd floor

10:45 AM To

Coffee Break & Network @ Pre Function area of GBR – 1st Floor

11:00 AM

11:00 AM Sessions to continue @ Grand Ball Room — 1st floor

Break out sessions @ Pennar & Krishna - 2nd floor)

12:30 PM To

Lunch Break @ Pre Function Area of respective halls

1:45PM

2:45 PM To

Sessions to continue @ Grand Ball Room

3:15 PM

Agenda for 12th October contd..



3:30 PM To 3:45 PM

Short Coffee Break – Pre function area of respective floors

3:45 PM

Wrap Up

Please look at your flight schedule and gather at Main hotel lobby prior to the the departure

For transport & other assistance contact our Guest Relations Officer at Help Desk

Any changes in the above schedule either shall be communicated via email or announced at the event.



Important Numbers

- Ms Sheetal Sharma +91 81050 86007 (Check in & check out)
- Mr Krishna +91 99006 13075(Logistics/Transport)
- Mr Bharath +91 88920 37646 (Logistics/Transport)
- Ms Shweta +91 98450 12938 (Guest relations/general assistance/Help desk)
- Mr Thilak +91 9845873024 (For Emergency)