

# NEGOTIATION SKILL Workshop

## Registration Form

**Program Fee:**

- [ ] Regular : IDR 6.000.000,-  
 [ ] Group of 5 (five) : IDR 5.500.000,-

**Date** : February 25 -26, 2019

**Timings**: 08:00AM – 17:00PM

### Registration Detail

 NAME OF APPLICANT
 

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 DESIGNATION
 

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 COMPANY NAME
 

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 ADDRESS
 

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TELEPHONE

 MOBILE
 

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**Contact Details of Person in Charge of Finance**
**Contact Details of Head of HR/ Immediate Supervisor**

 NAME
 

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 NAME
 

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 DESIGNATION
 

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 DESIGNATION
 

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 EMAIL
 

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 EMAIL
 

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TELEPHONE

 TELEPHONE
 

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**Were you referred to attend to this program by a person outside of your organization for this program?**

If yes, please provide us their details

NAME

 DESIGNATION
 

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EMAIL

 TELEPHONE (Direct Line)
 

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**Declaration**

I hereby confirm all of the above information submitted to PERSOLKELLY Consulting to be true and correct.

**Kindly return this form to your point of contact or to the details below.**

- **Andhika Nugraha**  
[andhika\\_nugraha@persolkellyconsulting.com](mailto:andhika_nugraha@persolkellyconsulting.com)  
**T:** +62 21 521 3630, Ext. 605  
**M:** +62-81 7911 9234
- **Dhany Yudianto**  
[dhany\\_yudianto@persolkellyconsulting.com](mailto:dhany_yudianto@persolkellyconsulting.com)  
**T:** +62 21 521 3630, Ext. 706  
**M:** +62-81 2113 4269

SIGNATURE &amp; DATE

 COMPANY STAMP
 

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**Mode of Payment**

Please transfer payment to the following account:

 PT Bank DBS Indonesia  
 DBS Bank Tower 37<sup>th</sup> Floor.  
 Ciputra World 1 Jakarta  
 Jl. Prof. Dr. Satrio Kav. 3-5  
 Jakarta 12940

 Acc. Name : PT Kelly Services Indonesia  
 Acc. No. : 030-14184-06 (IDR)  
 SWIFT CODE : DBSBIDJA

**Terms & Conditions**

1. Fees are inclusive of program and shared materials only.
2. **Payment Term:** Upon completion and return of the signed and stamped registration form, full payment is due immediately or upon receipt of invoice. A receipt will be issued on payment. Due to limited seats, we advise early registration. We reserve the right to refuse admission if payment is not received on time. Unless otherwise stated on the booking form, payment must be made in Indonesian Rupiah. The program fee is payable directly to PT Kelly Services Indonesia.
3. **Cancellation/Substitution:** Provided the total fee has been paid, substitutions at no extra charge up to 14 days before the program are allowed. Substitutions between 14 days and the date of the course will be allowed subject to administration fee of equal to 10% of the total fee that is to be transferred. The full course fee is payable and is non-refundable. The service charge is non-refundable and non-creditable. If, for any reason, PERSOLKELLY Consulting decides to cancel or postpone this course PERSOLKELLY Consulting is not responsible for covering any costs incurred by clients. The course fee will not be refunded but can be credited to a future course. Course program content is subject to change without notice.
4. **Copyright:** All intellectual property right in all materials produced or distributed by PERSOLKELLY Consulting in connection with the course is expressly reserved and any unauthorized duplication, publication or distribution is prohibited.
5. Client information is kept on PERSOLKELLY Consulting's database and used to assist in providing selected products and services which may be of interest to the Client and which will be communicated via mail correspondence, phone, fax (include automatic dialing), email, and other electronic means of communications. If you do not want us to do this, please tick this box [ ]. For training and security purposes, telephone calls may be recorded.
6. **Important note:** While every reasonable effort will be made to adhere to the advertised package, PERSOLKELLY Consulting reserves the right to change course dates, location, omit program features, or merge the course with another program or event where necessary without penalty and in such situations no refunds, part refunds or alternative offers shall be offered or made.