

NOTICE OF ANNUAL GENERAL MEETING

Meeting Details	
Type:	Annual General Meeting
Date:	Thursday, 26 November 2020
Time:	5:00 pm
Place:	Virtual, Microsoft Teams Platform

Agenda

1. Apologies
2. Minutes of previous Annual General Meeting
3. President's Report
4. Treasurer's Report, including presentation of financial statements
5. Election of Committee Members
6. Other business

Proxies

A member entitled to attend and vote at the meeting is entitled to appoint a proxy. A notice of appointment of proxy must be received by the secretary of the Chamber by email at chamber@finland.com.au (preferred) or at the above address no later than 24 hours before the scheduled meeting time.

Notes

1. **Committee Nominations:** All members are eligible for election to the Committee. Nominations must be made by 2 members with the consent of the nominee, and all three must sign the nomination form. The nomination form must be received by email at chamber@finland.com.au (preferred) or at the above address no later than 7 days before the scheduled meeting time.
2. **Attendance:** If you intend to attend the meeting, please advise the Chamber by calling the FACC Secretary on 0417 790 800 or by sending an email to chamber@finland.com.au.