SILA E-Townhall Agenda

19 March 2024

Agenda accurate as of 6 Feb 2024

Time (GMT+8)	Agenda
18:30 – 19:00	Registration Begins At 6:30pm. E-Townhall would be called to order at 7:00pm
19:00 – 19:05	Welcome and housekeeping notes for the Townhall A short explanation on the process of this virtual meeting, the agenda and procedures
19:05 – 19:15	About SILA Council & Existing Council
19:15 – 19:25	Nomination for Vice Presidents (2 positions)
19:25 – 19:35	Nomination for Council Members (3 positions)
19:35 – 19:45	Nomination for Honorary Auditors (2 positions)
19:45 – 19:55	Introduction to Election Runner
19:55 – 20:25	Open Forum
20:25 – 20:30	Closing

Essential Information

Please read through the following information to better prepare yourself for the virtual meeting:

- The meeting will be presented using the **Microsoft Teams** web conferencing platform. If you have never used **Microsoft Teams**, you can download Teams or join on the web and basic features can be found below:
    - [Download Teams](#) | [Join on the web](#)
    - [Learn more](#)

- An invitation which includes the access link will be sent to you via email one day before the e-Townhall. We would appreciate if you can log-in to the platform **at least 10 minutes before** the start of the meeting.

    - **Please only access the Microsoft Teams platform with the email address you registered with.**

    - **Do note that you will be kept in the waiting room until the meeting starts, during this time nothing is visible and there will be no sound.**

Essential Information

<u>During the meeting:</u>

· Please mute the microphones if you are not speaking, this is to avoid any background noise that may interrupt the meeting flow.

· Please use 'Raise Hand' tool if you have any questions during the meeting.

<u>To note:</u>

· Should you require assistance with using the technology before or during the meeting, you may wish to contact us at +65 9773 2425.

· To gain your CPD points, you are required to stay the full duration of the e-Town Hall and scan the QR code at the end.

See you on 19th March 2024, Tuesday (7.00pm) at SILA e-Townhall